



Town of
Langenburg

A SAFE, ATTRACTIVE,
PROGRESSIVE COMMUNITY




**COME WORK
WITH US!**

WE ARE HIRING FOR THE POSITION OF

Public Works Foreman

APPLY TODAY



Langenburg



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A SAFE, ATTRACTIVE,
PROGRESSIVE COMMUNITY

Our peaceful and attractive community lies on the Yellowhead Highway in the Southeastern part of Saskatchewan and 15 km West of the Manitoba Border. It is a gateway community to beautiful Regional and Provincial parks and a half an hour away from the wonderful Asessippi Ski and Bike resort. Our safe and family friendly community has a population base of 1165.

Council is seeking the services of a qualified Public Works Foreman to provide professional leadership and direction for the Municipality. Ideally you are a proven leader, have worked in a municipal setting along with possessing your Operators 3 certification. You are also a hands-on public servant willing to be involved in your municipality and lead a skilled workforce on a day to day basis based on the policy direction of Council.

A strong knowledge base in project management, municipal finance, budgeting and asset management would be an asset.

It is expected that the Foreman will reside in the Municipality. If you meet the minimum skills and qualifications the salary range for the Foreman is \$67,000 - \$85,000/annual.

In confidence, qualified candidates are encouraged to submit their resume, a covering letter, three work related references, and salary expectations to the following address. Resume's will be accepted until position is filled.

langenburgt@sasktel.net
RE: Langenburg Municipality - Public Works Foreman Competition
Inquires may be made to:
Glenda Lemcke
1.306.743.2432

Please get to know our community by reading our
Community Profile Document

APPLY TODAY



JOB DESCRIPTION

SCOPE

The Public Works Foreman shall be responsible to Town Council under the direction of the Town CAO.

FUNCTION

The Public Works Foreman shall be responsible for the general management of all aspects of the Public Works Department including the Water and Sewer Utility System.

REQUIREMENTS

- Proven supervisor and organizational skills
- Level 2 Water Treatment Certificate
- Level 1 Water Distribution Certificate
- Level 1 Wastewater Treatment and Collection
(or prepared to obtain the certification on the above)
- A valid driver's license
- Preferred that candidate resides in the municipality

DUTIES

- Develop and maintain good working relations with department heads, Council, boards, organizations and the public.
- Direct and supervise the public works personnel under his authority
- Schedule the work of the public works personnel under his authority
- Make recommendations to Council on any matter relating to the Public Works Department
- Keep Committee Chairpersons informed or aware problems/developments relating to their specific committees
- Be responsible for the supervision of construction and maintenance of water and sewer services, roads, sidewalks, traffic works, Town equipment and municipal property
- Attend Council meetings and applicable Committee meetings
- Assist in the administration and enforcement of Town bylaws
- Act in the capacity of License Inspector/Dutch Elm Disease Inspector
- Be actively involved in the day-to-day operation of the Public Works department
- Maintain such records and information as is required in the day-to-day operation of the Public Works Department
- Assist in the preparation of the annual operating budget
- Attend and participate in professional conventions, education courses, workshops and seminars
- Such other duties as may be assigned by Town Council or Town Administrator

APPLY TODAY